

**Project Proposal: *Proposal Title***

**Prepared for:**

**Volleyball Yukon Board of Directors**

**Prepared by:**

***NAME, TITLE***

**Submitted:**

***Month Date, Year***

**Proposal Number:**

***YYYYMMDD***

**EXECUTIVE SUMMARY**

**INSTRUCTIONS: Replace all text that is in italics with the required information, leave imputed text in NON-ITALIC font. Delete these instructions before submitting.**

1. **OBJECTIVE**

Please fill in the objective of your project here (the more specific, the better).

1. **PROJECT OUTLINE**

**INSTRUCTIONS: Enter the title and objective of the project and list how the objective will be achieved via the project’s outline. Delete these instructions before submitting.**

The *PROJECT TITLE* will *OBJECTIVE* by doing the following. I, YOUR NAME, plan to achieve the following:

1. *TYPE HERE*
2. *TYPE HERE (Optional, remove if unnecessary)*
3. *TYPE HERE (Optional, remove if unnecessary)*
4. *TYPE HERE (Optional, remove if unnecessary)*
5. *TYPE HERE (Optional, remove if unnecessary, or add more)*
6. **REASONING**

**INSTRUCTIONS: Fill in what you plan to achieve and how each achievement will benefit you and Volleyball Yukon. Delete these instructions before submitting.**

*TYPE HERE*

1. **PROJECT NEEDS FROM VOLLEYBALL YUKON**

**INSTRUCTIONS: Fill in what your project will need from Volleyball Yukon (equipment, presence, funds, advertising, etc). Delete these instructions before submitting.**

*TYPE HERE*

1. **BUDGET**

**INSTRUCTIONS: Write up a brief description of how you came up with this budget and any explanation of a budget item that may need further explanation. Delete these instructions before submitting.**

*TYPE HERE*

| **DESCRIPTION** | **QUANTITY/DAYS** | **UNIT PRICE** | **COST** |
| --- | --- | --- | --- |
| *ITEM 1* |  | *$0.00* | *$0.00* |
| *ITEM 2* |  | *$0.00* | *$0.00* |
| *ITEM 3 (add more if necessary)* |  | *$0.00* | *$0.00* |
|  |  |  |  |
| **TOTAL** | | | *$0.00* |